

**SOUTH JERSEY AREA JAC MEETING  
MAY 6, 2012**

Meeting Opened: 11:30 am

Meeting Closed: 12:45 pm

ADMINISTRATIVE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
CHAIRPERSON	MIKE					X							
VICE-CHAIRPERSON	KIMBERLY					X							
SECRETARY	LORI					LATE							
VICE-SECRETARY	HEATHER					LATE							
TREASURER	DENNIS					X							
ASSISTANT TREASURER	MARY ALICE					X							
REGIONAL SERVICE MEMBER (RCM)	MICHELLE					X							
REGIONAL SERVICE MEMBER ALTERNATE (RCMA)	VACANT												

SUBCOMMITTEE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
HOSPITALS & INSTITUTIONS (H&I)	MARCO					LATE							
PUBLIC RELATIONS (PR)	JOHN					X							
POLICY CHAIRPERSON	VAL					X							
ASSISTANT POLICY CHAIRPERSON	JASON					ABS.							
LITERATURE SUPPLY CHAIRPERSON	STEVE					X							
LITERATURE SUPPLY VICE-CHAIRPERSON	FRANK					X							
LITERATURE REVIEW CHAIRPERSON	AL					ABS.							
ACTIVITIES COMMITTEE CHAIRPERSON	WENDY					ABS.							
ACTIVITIES VICE-CHAIRPERSON	WILL					ABS.							
ACTIVITIES TREASURER	NATALIE					X							
WEBSITE CHAIRPERSON	ALAN					X							
MEETING LIST CHAIRPERSON	WAYNE					ABS.							

**JAC MEETING RECAP**

PLEASE SEE THE VICE CHAIRS REPORT FOR THE JAC MEETING RECAP.

THANKS!

# SOUTH JERSEY AREA SERVICE CONFERENCE (SJASC)

MAY 6, 2012

**Opening:** 1:00 pm -Meeting was called to order by the Chairperson and opened with the Serenity Prayer

**Readings:** Tradition 5, Concept 5, SJASC Purpose

**Quorum:** 21 (32 GSRs present)

## SJASC -TRUSTED SERVANT ATTENDANCE (SJASC-South Jersey Area Service Conference)

ADMINISTRATIVE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
CHAIRPERSON	MIKE	X	X	X	X	X							
VICE-CHAIRPERSON	KIMBERLY	X	X	X		X							
SECRETARY	LORI	X	X	X	X	X							
VICE -SECRETARY	HEATHER	X	X	VAC	VAC	X							
TREASURER	DENNIS	X	X	X	X	X	X						
ASSISTANT TREASURER	MARYALICE	X	X	X	X	X	X						
REGIONAL SERVICE MEMBER (RCM)	MICHELLE	X	X	X	X	X	X						
REGIONAL SERVICE MEMBER ALTERNATE (RCMA)	VACANT				VAC	VAC							

SUBCOMMITTEE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
HOSPITALS & INSTITUTIONS (H&I)	MARCO	X	X	X	X	X							
PUBLIC RELATIONS (PR)	JOHN	X	X		X	X							
POLICY CHAIRPERSON	VAL	X	X	X	X	X							
ASSISTANT POLICY CHAIRPERSON	JASON	X	X	X	X								
LITERATURE SUPPLY CHAIRPERSON	STEVE	X	X	X	X	X							
LITERATURE SUPPLY VICE-CHAIRPERSON	FRANK	X	X	X		X							
LITERATURE REVIEW CHAIRPERSON	AL	X		X		VAC							
ACTIVITIES COMMITTEE CHAIRPERSON	WENDY	X	X	X									
ACTIVITIES VICE-CHAIRPERSON	WILL	X		X		VAC							
ACTIVITIES TREASURER	NATALIE	X	X	X	X	X							
WEBSITE CHAIRPERSON	ALAN	X	X	X	X	X							
MEETING LIST CHAIRPERSON	WAYNE	X	X	X									

**NOTE!**

- All motions from last month will be resubmitted this month as they went back to the groups incorrectly.

## ANNIVERSARIES

*Lou E. 10 years on February 2 , Alan 90 days, Holly 18 months, Amy 90 days, Noa 95 days, Rob 9 months*

## NA RELATED ANNOUNCEMENTS / HOMEGROUP REPORTS

*\*Refer to the NA EVENTS form for events and celebrations!*

**Women in Recovery:** Women celebrating Women Marathon, May 12, 2012, 12-7 at St. Charles, Turnersville, NJ.

**See You Next Tuesday:** In desperate need of home group support. Meets Tuesdays at 7:30 at the Holy Trinity Lutheran Church, 201 N. Warwick Road, Magnolia

**Blue Book Basics Group:** 13th year anniversary, ay 19, 2010 at 7:30pm Unitarian Universalist church, 401 Kings Highway, Cherry Hill, NJ 08034, 2 speakers, food, fun & fellowship!!

**The Solution is in the Steps:** 2<sup>nd</sup> Anniversary Celebration, May 31, 2012 at 7:30pm, New covenant Presbyterian Church, 240 Creek Road, Mt. Laurel, NJ. Come out and help us celebrate our 2<sup>nd</sup> Anniversary on the rescheduled date. Food, Fun and Fellowship for all!

**Miracles on Monday:** 14<sup>th</sup> Anniversary Celebration, June 4, 2012 at 6:30pm (Meeting begins at 7:30pm), Lutheran Memorial Church, Erial & Blackwood-Clementon Roads, Blackwood, NJ. Food, Fun, and Fellowship!

**The Pigs in Space Group of Narcotics Anonymous:** 29<sup>th</sup> Annual Pig Roast, May 19, 2012, Rain Date May 20, 2012, 10:00am - 7:00pm, Admission: \$12 in advance; \$20.00 at the gage; \$8.00 parking pass. Contact Joe M. for more information (860)-538-5047

**Ocean Area Convention Committee Presents:** Shore to Recover VI-New Possibilities Arise. June 8-10, 2012 at anytime on June 8<sup>th</sup>, The Berkeley Oceanfront Hotel, 1401 Ocean Avenue, Asbury Park, NJ 07712. Please see the flyer for registration information (the first 50 people to register for a full package will receive a free special edition convention t-shirt; for reservations call 732-776-6700. Chair is Steve B. 732-904-5065.



# ADMINISTRATIVE REPORTS

*\*Select reports were submitted and posted below for review.*

**TREASURER:** Treasurer's Report – May 6, 2012

**Current Finances:** On April 8, 2012 the total group donations received was \$1,258.30 and the total received for literature orders was \$2,114.95. The total deposit made on April 9, 2012 was \$3,373.25. Our total expenditures last month were \$4,434.39. Our current balance is \$9,385.87. This figure agrees with the April 30, 2012 bank statement.

**Operating Expenses – April 8, 2012**

609	Borough of Stratford / ASC rent	\$20.00
610	Public Storage	\$132.35
612	Lori C / Secretarial expenses	\$401.00
613	Ken G / H&I rent	\$10.00
615	Lori C / March expense adjustment	\$47.67
	H&I	\$79.50

**Literature Expenses – April 8, 2012**

611	NAWS / Literature	\$3,309.97
614	Paulsboro Printers / Mtg lists	\$434.00

- We are now making the current group donations sheet available in the current month's ASC minutes. All GSR's are encouraged to check the minutes to ensure the proper amount of money is being recorded on the group donation sheet.
- We would like to ask everyone to continue to reduce their donation currency to the largest and least number of bills.
- For all trusted servants that need a check, please see us at the end of business today.

In Trusted Service,  
Dennis V  
Mary Alice

**SECRETARY:** Hello SJASC:

It was pointed out to me at the JAC meeting this morning that there were formatting errors and the motions that went back to the groups for voting were incorrect. I would like to thank those who pointed this information out to me and also to those who gave me constructive suggestions regarding preparing the minutes. The information Heather and I received will go a long way in helping us produce the monthly minutes. Thank you to the body for your understanding and continued support.

There was an increase in the number of reports we received from the Trusted Servants this month. I want to say thank you and please keep up the good work; hoping the remaining Trusted Servants will follow suite. There are two requests I have: 1)Please include with your reports your contact information (telephone and/or email)/the reason is we occasionally have trouble reading the hand-written reports; and 2) for whatever reason, you didn't bring your hard-copy with you of your report to the meeting, please email me ([secretary@southjerseyna.org](mailto:secretary@southjerseyna.org)) your report **no later than 2 days after the Area Meeting** or it will not be included in the report.

Again, I would like to suggest that if any member here at Area, should make any kind of announcements, e.g. GSR celebrants, Group Anniversaries, NA Events, etc., please come up to the table after the meeting and complete the necessary form so that your announcements can be included in with the Minutes; Please don't forget the City and Telephone #.

Thank you for allowing me to serve and help the next addict find our Fellowship. Lori C.

**VICE CHAIRPERSON:**

May 6, 2012

Hello South Jersey Area:

Today we had our JAC meeting and discussed a variety of things. First, as the motions were incorrectly submitted in last month's minutes, this month they will be resubmitted to allow for the GSR's to bring them back to the groups for a vote. Additionally, the meeting list chair and literature supply chair will be working together regularly to ensure that we are not ordering more meeting lists than what is necessary to meet the body's needs as we had to discard a box of meeting lists this month since policy states we cannot use outdated meeting lists. Also, the treasurer has enabled an online view of the account which was reported at last month's area, it has been confirmed that although the account can be viewed online, it will not allow for transfers to occur. According to meeting attendance, the activities vice chair and the literature review chair have been absent for three area

meetings this year, per policy they have been removed from their positions and I will be fulfilling those commitments until elections are held at June's ASC meeting. Lastly, I received a request to take a survey for the department of mental health and addiction. I did not take the survey as I feel it is up to the body to choose whether or not this is something we should participate and I felt it violated the traditions as it is an outside issue. (I did not print out the survey and the body decided that we should not complete the survey as enough information has not been provided.)

Thank you for allowing me to serve.

Kimberly O.

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## **SUBCOMMITTEE REPORTS**

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*\*Select reports were receive and listed below for review.*

### **HOSPITALS & INSTITUTIONS:**

Everything is going well. We have 50 commitments and even though 14 were open last month the willingness to serve from our sub-committee members ensured all 50 commitments were covered. We meet on the 3<sup>rd</sup> Sunday of the month at 6:00pm at St. Borromeo in Turnersville. Please spread the word that H&I needs support.

Thank you for letting me serve, Marco D.

### **POLICY CHAIRPERSON:**

Hello Family,

Our policy is up to date and I sent a copy to the Web Chair. I am continuing to go through Committee Policies to update them as well. Unfortunately, I will be unable to attend next month's SJASC. Hopefully, I will be returning in July. I will make sure the most recent update for policy is given to the Web Chair and the Policy Co-Chair. I will be available by phone and email. If I can help, don't hesitate to call me. Thank you for the opportunity to serve. I am truly grateful. Val H. Policy Chair.

**LITERATURE SUPPLY:** Due to the world conference, the literature order was back-ordered. Groups can pick up their missing items at the Stratford Senior Center on Wednesday, May 16, 2012 at 8:30pm. If you have any questions, feel free to contact me. Thanks for allowing me to serve, Steve G.

**NOTE: This subject was announced to the body by Lisa and discussed. A notable change was given to the body by Lisa that there is an "end time" – 9:30pm; please plan on arriving during this 1 hour window of time.**

### **WEBSITE CHAIRPERSON:**

Hello South Jersey Area, all is going well with the web site. If you have announcements or home group anniversaries, please write them down for me so I can put them up on the web site. Just a reminder that announcements and home group anniversaries can be emailed to me at any time during the month. If you have a meeting list change form or an event announcement form, please hand them into me today. Thank you for allowing me to serve. In Loving Service, Alan S. 267-241-4244, [webchair@southjerseyna.org](mailto:webchair@southjerseyna.org)

**MEETING LIST CHAIRPERSON:** Hi Family, and thanks again for allowing me to serve. The meeting list is coming along very well. Unfortunately I am not able to be here today. Last month's absence was holiday related, but as some of you are already aware, shortly after taking this commitment, I made a major career change. This new job involves a lot of business travel, and is going to interfere with my ability to make many ASC meetings. I am not resigning, but I completely understand should the committee decide on the need to have someone visibly present for this commitment. I can and will fulfill this commitment whether I am in NJ or not. I will also gladly answer any questions I can, via email or phone while I'm traveling. Other than that, all is well. ILS, Wayne W.

### **ACTIVITIES TREASURER: Checking Account Activity:**

Check #317 – James Dearco (DJ) - \$200.00

Check #318 – St. Charles Borromeo (Hall) - \$200.00

Available Checking Account Balance = \$1,017.50

### **Cash on Hand Activity:**

Starting Case Balance = \$219.15

Paid \$6 to Wendy for Flyers

Unity is a Must gave \$350.00

Cash Balance = \$563.51

Spent Entire Cash Balance on Food, Drinks, Dessert, Decorations and Misc.

Went over by \$7.1 (Donated by Natalie P.)

10 Dozen Rolls (Donated by Natalie P.)

Total Donations = \$406.50

\$200.00 went to Unity is a Must  
Current Cash Balance = \$206.50

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## OLD BUSINESS

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**Motion 04-12-02** – Maker of the Motion – Steve G. Lit Supply Chair, 2<sup>nd</sup> by Jessi B. (Steps to Freedom). Motion: To pay \$132.35 for Rent this month in storage, Intent: to Avoid Late Fee. **This was dealt with at May's area via Housekeeping. Please see Motion # 05-12-01.**

**04-12-03** – Maker of the Motion – Lori C. – Secretary, 2<sup>nd</sup> Rebecca C. Strategic Recovery. Motion: To suspend policy in order to reimburse Lori C. for \$103.00 of her own money to pay for secretarial expenses. Intent – the budget went over by \$100.00 which secretary put her own money to pay balance. **Motion passed and secretary was reimbursed at April's area.**

**Motion 04-12-06** – Maker of the Motion – Jason G., Assistant Policy Chair 2<sup>nd</sup> by Ike. Motion: To waive policy that missing two consecutive JAC meetings constitutes automatic loss of positions for the months of April and May 2012. Intent: to maintain positions. Passed 33.

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## NEW BUSINESS

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### BACK TO GROUPS FOR A VOTE:

**Motion 04-12-01** – Maker of the Motion – Steve G. Lit Supply Chair, 2<sup>nd</sup> by Jessi B. (Steps to Freedom). Motion: Area storage cost for policy rent \$105.00 tax \$7.35, insurance \$20.00, Intent: General Cost Increase.

**Motion 04-12-04** – Maker of the Motion – Lori C. Secretary, 2<sup>nd</sup> by Rebecca C. (Strategic Recovery). Motion: would like to increase the secretaries budget by \$100.00 Intent – there are months where secretary expenses go over the \$300.00 budget when minutes are larger to cover extra expense from \$300.00 to \$400.00.

**Motion 04-12-05** – Maker of the Motion – Val H. Policy Chair, 2<sup>nd</sup> by Mindy A. (Blue Book Basics). Motion: That \$50.00 of the literature supply budget can be used for supplies other than literature as needed by the literature supply committee. Intent: To pay for forms, copies, bags any office supplies needed, for the smooth running of the literature supply committee.

### HOUSEKEEPING

**Motion 05-12-01** – Maker of the Motion – Steve G. Lit Supply, 2<sup>nd</sup> by Rachael R. (Hope Group) – Motion: To pay \$132.35 for public storage Intent – 7<sup>th</sup> Tradition. Passed 26 votes, 0 opposed, 0 abstentions.

**Motion 05-12-02** – Maker of the Motion – Steve G. Lit Supply, 2<sup>nd</sup> by Rachael R. (Hope Group) – Motion: To be reimbursed \$27.58 for supplies. Intent 7<sup>th</sup> Tradition. Passed 30 votes, 0 opposed, 2 abstentions.

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## ELECTIONS

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**Paul M. was voted in as the new RCMA!**

### VACANCIES:

**ACTIVITIES VICE CHAIRPERSON** – The activities vice chairperson works closely with the chair and activities treasurer assisting in their duties and learning the responsibilities of that commitment.

**Qualifications** – Willingness and desire to serve, minimum one 1 year clean, prior service experience in NA, working knowledge of the 12 steps, 12 traditions, and 12 concepts, must have a home group within the south jersey area (03-11-01).

**Duties** – Assist to organize learning days, workshops, dances, and other functions to promote unity within the South Jersey Area of NA. May have to attend each event in its entirety. (08-10-04)

**Term** – this is a one year commitment with a two year term limit.

**Literature Review Chairperson** – This committee will partake in the development and approval process of new NA literature. The WSC literature committee sends out literature for review and input or that which is in approval form. This committee will discuss, review and have input on such literature. It may also write literature and submit ideas to the WSC literature committee.

**Qualifications** – Willingness and desire to serve, minimum 2 years continuous clean time, working knowledge of the 12 steps, 12 traditions and 12 concepts of NA, must have a home group within the South Jersey Area (03-11-01)

**Duties** – To partake in the development and approval process of new NA literature, to discuss and review and have input on such literature that WSC literature committee sends out for review and input or that which is in approval form, may also write literature and submit ideas to the WSC literature committee, attend regularly scheduled SJASC meetings, reports all usage of funds by the committee, presides over the regular meetings of the committee and sets the agenda, distributes NA review and approval form literature to members of the committee, has the soles responsibility of being the communication link between this committee and the SJASC, establishes and maintains a budge with the SJASC Treasurer, represents the SJASC to the regional literature review committee meeting, presents a neatly written or typed report to the SJASC monthly, must secure a public place to hold regularly scheduled subcommittee meetings.

**Term** – This is a one year commitment with a two term limit.

# SJASC Treasury Statement

May 6, 2012 ASC Meeting  
for Month Ending 04/31/2012

## Area Operating Account

<b>Beginning Balance (from April)</b>	<u><b>\$3,073.07</b></u>
Group Donation Received	\$1,258.30
Misc. Operating Income	\$0.00
Transfer (from Lit Surplus)	
<b>Sub Total</b>	<u><b>\$4,331.37</b></u>
<b>Area Operational Cap</b>	<u><b>\$2,800.00</b></u>

## Money Out for Operational Expenses

609	Borough of Stratford / ASC rent	\$20.00
610	Public Storage	\$132.35
612	Lori C / Secretarial expenses	\$401.00
613	Ken G / H&I rent	\$10.00
615	Lori C / March expense adjustment	\$47.67
	H&I	\$79.50
	<b>Total Operating Expenses</b>	<u><b>\$690.52</b></u>
	<b>Area Operating Ending Balance</b>	<u><b>\$3,640.85</b></u>

## Area Literature Account

<b>Beginning Balance (Lit)</b>	<b>\$5,663.20</b>
Group Literature Orders	\$2,114.95
H&I Literature Order	\$79.50
<b>Sub Total</b>	<u><b>\$7,857.65</b></u>

## Money out for Literature

611	NAWS / Literature	\$3,309.97
614	Paulsboro Printers / Mtg lists	\$434.00
	<b>Total Literature Expenses</b>	<u><b>\$3,743.97</b></u>
	<b>Area Literature Ending Balance</b>	<u><b>\$4,113.68</b></u>
	<b>Literature Cap</b>	<u><b>\$3,500.00</b></u>

**Total Deposit** \$3,373.25

**Total Expenditure** \$4,434.49

**Prudent Reserve** \$1,000.00

## Outstanding Checks

\$10.00 449 Ken G  
\$147.34 590 Michelle G  
\$20.00 598 Boro Stratford  
\$20.00 609 Boro Stratford  
\$434.00 614 Paulsboro Printers

**Chk Acct Balance (Operating + Lit + Prudent)** **\$8,754.53** + **\$631.34** = **\$9,385.87**

Note: This balance aligns with the monthly bank statement balance

