

**SOUTH JERSEY AREA CONFERENCE (SJASC)**

**JUNE 10, 2012**

(1)

**Opening:** 1:00 pm -Meeting was called to order by the Chairperson and opened with the Serenity Prayer  
**Readings:** Tradition 6, Concept 6, SJASC Purpose  
**Quorum:** 25 (37 GSRs present)

**SJASC -TRUSTED SERVANT ATTENDANCE (SJASC-South Jersey Area Service Conference)**

ADMINISTRATIVE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
CHAIRPERSON	MIKE	X	X	X	X	X	X						
VICE-CHAIRPERSON	KIMBERLY	X	X	X		X	X						
SECRETARY	LORI	X	X	X	X	X	X						
VICE-SECRETARY	HEATHER	X	X	VACANT	VACANT	X	X						
TREASURER	DENNIS	X	X	X	X	X	X						
ASSISTANT TREASURER	MARYALICE	X	X	X	X	X	X						
REGIONAL SERVICE MEMBER (RCM)	MICHELLE	X	X	X	X	X	X						
REGIONAL SERVICE MEMBER ALTERNATE (RCMA)	PAUL	VACANT	VACANT	VACANT	VACANT	X	X						

SUBCOMMITTEE OFFICER POSITIONS	NAME	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
HOSPITALS & INSTITUTIONS (H&I)	MARCO	X	X	X	X	X	X						
PUBLIC RELATIONS (PR)	JOHN	X	X		X	X	X						
POLICY CHAIRPERSON	VAL	X	X	X	X	X							
ASSISTANT POLICY CHAIRPERSON	JASON	X	X	X	X		X						
LITERATURE SUPPLY CHAIRPERSON	STEVE	X	X	X	X	X	X						
LITERATURE SUPPLY VICE-CHAIRPERSON	FRANK	X	X	X		X	X						
LITERATURE REVIEW CHAIRPERSON	VACANT	X		X		VACANT	VACANT						
ACTIVITIES COMMITTEE CHAIRPERSON	VACANT	X	X	X		VACANT	VACANT						
ACTIVITIES VICE-CHAIRPERSON	JIMMY	X		X		VACANT	X						
ACTIVITIES TREASURER	NATALIE	X	X	X	X	X							
WEBSITE CHAIRPERSON	ALAN	X	X	X	X	X	X						
MEETING LIST CHAIRPERSON	VACANT	X	X	X		VACANT							

**ANNIVERSARIES**

*Jessie B. 1 Years on May 17 , Dennis 15 Years on May 26 , Lisa 6 Years on May 20 , John 1 Year on June 7 , Michelle 24 Years on May 28*

\*\*\*\*\*CONGRATULATIONS TO ALL\*\*\*\*\*

**NA RELATED ANNOUNCEMENTS / HOMEGROUP REPORTS**

*\*Refer to the NA EVENTS form for events and celebrations!*

**CHAIR:**

**VICE-CHAIRPERSON:**

Hello South Jersey Area,

June 10, 2012

The only thing I have to report is to ask that all GSR's bring back to the groups any open positions so those who may be interested have an opportunity to serve. Other than that all is well. Also, going forward, JAC will take place on the odd months beginning at 11:30am.

Thanks for allowing me to serve,

Kimberly O.

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## ADMINISTRATIVE REPORTS

### Treasurer's Report – June 10, 2012

#### Current Finances

On May 6, 2012 the total group donations received was \$746.35 and the total received for literature orders was \$2,182.60. The total deposit of \$2,928.95 was made on May 7, 2012. Our total expenditures last month were \$5,524.97. Our current balance is \$6,316.55. This figure agrees with the May 31, 2012 bank statement.

#### Operating Expenses – May 6, 2012

616 Borough of Stratford / ASC rent \$20.00  
 617 Ken G / H&I rent \$10.00  
 618 Lori C / Secretarial expenses \$237.04  
 619 Public Storage \$132.35  
 622 NJRSC / Regional Donation \$2,436.27  
 623 NJRSC / Phonenumber Donation \$100.00

#### Literature Expenses – May 6, 2012

620 NAWS / Literature \$2,402.03  
 621 Steve G / Lit Expenses \$27.58  
 624 NJRSC / Regional Mtg Lists \$229.00

#### Items

- Check # 449, made out to Ken G on November 13, 2011 for H&I rent, and check # 590, made out to Michelle G on February 12, 2012 for RCM reimbursements, have never been cashed. Both members admit that they cannot find the checks nor have a record of depositing them. Would the ASC like me to stop payment on these checks and issue new ones? Please note that our bank does not charge us a stop payment fee because we have a non-profit status on our account.
- Today's group donations and literature order totals will be posted in this month's minutes. All GSR's are encouraged to check the minutes to ensure the proper amount is being recorded on the group donation sheet.
- We ask everyone to continue to reduce their donation currency to the largest and least number of bills.
- For all trusted servants that need a check, please see us at the end of business today.
- Wayne W, the Meeting List Chair, called just before today's meeting to ask if we could send a check directly to Paulsboro Printers this month, as he is again in Tennessee due to his job. We are asking the ASC for direction.

In Trusted Service,  
 Dennis V  
 Mary Alice

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**SJASC Treasury Statement**

June 10, 2012 ASC Meeting  
 for Month Ending 05/31/2012

**Area Operating Account**

<b>Beginning Balance (from May)</b>	<b><u>\$3,640.85</u></b>
Group Donation Received	\$746.35
Misc. Operating Income	\$0.00
Transfer (from Lit Surplus)	
<b>Sub Total</b>	<b><u>\$4,387.20</u></b>
<b>Area Operational Cap</b>	<b><u>\$2,800.00</u></b>

**Money Out for Operational Expenses**

616	Borough of Stratford / ASC rent	\$20.00
617	Ken G / H&I rent	\$10.00
618	Lori C / Secretarial expenses	\$237.04
619	Public Storage	\$132.35
622	NJRSC / Regional Donation	\$2,436.27
623	NJRSC / Phoneline Donation	\$100.00
	<b>Total Operating Expenses</b>	<b><u>\$2,935.66</u></b>
	<b>Area Operating Ending Balance</b>	<b><u>\$1,451.54</u></b>

**Area Literature Account**

<b><u>Beginning Balance (Lit)</u></b>	<b><u>\$4,113.68</u></b>
Group Literature Orders	\$2,182.60
H&I Literature Order	
<b>Sub Total</b>	<b><u>\$6,296.28</u></b>

**Money out for Literature**

620	NAWS / Literature	\$2,402.03
621	Steve G / Lit Expenses	\$27.58
624	NJRSC / Regional Meeting Lists	\$229.00
	<b>Total Literature Expenses</b>	<b><u>\$2,658.61</u></b>
	<b>Area Literature Ending Balance</b>	<b><u>\$3,637.67</u></b>
	<b>Literature Cap</b>	<b><u>\$3,500.00</u></b>

**Total Deposit** \$2,928.95

**Total Expenditure** \$5,594.27

**Prudent Reserve** \$1,000.00

**Chk Acct Balance (Operating + Lit + Prudent)** **\$6,089.21** + **\$227.34** = **\$6,316.55**

Note: This balance aligns with the monthly bank statement balance

**Outstanding Checks**

\$10.00 449 Ken G  
 \$147.34 590 Michelle G  
 \$20.00 598 Boro Stratford  
 \$20.00 609 Boro Stratford  
 \$20.00 616 Boro Stratford  
 \$10.00 617 Ken G



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**ADMINISTRATIVE REPORTS**

**SECRETARY:** Hello SJASC:

As I was reminded, I must continue to put a breakdown of the Secretary Expenses in the minutes. I have gone one step further and revised the report; I hope it will be easier to follow. I want to thank Kimberly and Heather for completing Mays Minutes for me; I had a personal matter to attend to and was not available.

I would like to respectfully remind all the trusted servants that as a part of your duties, it states in the Policies that a report is required to be given each month and handed in at the monthly SJASC meetings – just a friendly reminder because all reports have not been handed in on a regular basis. Thank you for your cooperation.

Thank you all for allowing me to serve and help the next addict find our Fellowship. Lori C.

**June 8, 2012 Monthly SJASC Secretary Expense**

Funding					Expenses				
Date	Balance	Area Check \$	Check #- Received	Total	Postage	Printing Cost	Supplies	Total Month Expense	YTD TOTAL
November 13, 2011	\$ 144.05	\$ 78.76	#442/Dec-11	\$ 222.81	\$ 82.88	\$ 73.07	-	\$ 155.95	\$ 2,087.21
December 11, 2011	148.97	155.95	#575/Jan-12	\$ 304.92	64.80	75.60	10.63	\$ 151.03	\$ 2,238.30
January 8, 2012	\$ 148.97	\$ 151.03	#581/Feb-12	\$ 300.00	\$ 64.00	\$ 93.64	\$ 24.99	\$ 182.63	\$ 182.63
February 12, 2012	117.37	182.63	#592/Mar-12	300.00	84.00	110.00	40.35	234.35	416.91
March 11, 2012	92.33	234.35	#600/Apr-12	300.00	137.50	156.80	106.70	401.00	817.91
April 8, 2012	(101.00)	401.00	#612/May-12	300.00	80.44	118.59	14.95	213.98	1,031.91
May 6, 2012	86.02	213.98	#626/Jun-12	300.00				-	
June 10, 2012	83.13			83.13				-	
July 8, 2012								-	
August 12, 2012								-	
September 9, 2012								-	
October 14, 2012								-	
November 11, 2012								-	
December 9, 2012								-	
								-	
								-	
<b>Total YTD</b>	<b>\$ 426.82</b>	<b>\$ 1,131.27</b>			<b>\$ 365.94</b>	<b>\$ 479.03</b>	<b>\$ 186.99</b>	<b>\$ 1,031.96</b>	

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## SUBCOMMITTEE REPORTS

### HOSPITALS & INSTITUTIONS:

We have 46 commitments all of which were covered. We are servicing Maryville Mens, Maryville, Womens. Maryville Outpatient, Lakeland Mica, Underwood in-patient and Underwood out-patient. The Lakeland Campus Commitment is no longer being served by us as they moved to Vineland.

The H&I Learning Day Workshop was a success and myself and Bill C. attended the Regional H&I Sub-Committee Meeting yesterday.

Thank you for letting me serve, Marco D.

### POLICY CHAIRPERSON:

### LITERATURE SUPPLY:

### WEBSITE CHAIRPERSON:

Hello South Jersey Area:

6/10/12

All is going well with the web site. If you have announcements or home group anniversaries please write them down for me so I can put them up on the site. Just a reminder that announcements and home group anniversaries can be emailed to me at any time during the month. If you have a meeting list change form or an event announcement form please hand them into me today. Thank you for allowing me to serve.

In Loving Service

Alan S.

267-241-4244

[webchair@southjerseyna.org](mailto:webchair@southjerseyna.org)

### MEETING LIST CHAIRPERSON:

### ACTIVITIES TREASURER:

### PI CHAIRPERSON:

Dear S.J.A.S.C,

Our P.I. committee had a very productive month. We initiated our plan to carry the message at a public place. We set up our information booth near the mobile services of the Methadone Clinic, Needle exchange van and the Health RV. We've been setting up every Tuesday from 10:00am to 1p.m. to correspond to their presence. The gracious response we've received from both the addicts and the other service providers has been beyond our expectations. We feel that we can continue to serve this presentation as long as we have willing volunteers. Anyone with at least 2yrs clean wishing to volunteer and especially those with methadone experience please see John K. 609-706-7264. I also did a mini follow up presentation for the second chance program at Camden County jail. It has taken me 6 months to acquire clearance to gain access to the facilitators at their offices. After meeting briefly with them they expressed an extreme need for NA H-I to service their facility. The facilitators understand fully the difficult process it will take to get NA panel members access. But once this is accomplished they have granted us an "anytime anyway" policy. They will work their schedule around our volunteer's schedule. This rare attitude shows their commitment to having NAs presence in their facility. I've made a motion at today's new business to seek further direction from this areas conscience.

In loving service, John K



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### SUBCOMMITTEE REPORTS - (CONTINUED)

#### ACTIVITIES VICE-CHAIR:

Hello South Jersey Area,

The picnic this year had the best turnout I have seen in years. There was great food, fun and fellowship. Hopefully all future activities will get such strong support from the fellowship. Thank you to everyone who helped make the picnic such a success.

Thanks for allowing me to serve,  
 Kimberly O.

#### LITERATURE REVIEW CHAIR:

Hello South Jersey Area,

At this time there is no new literature currently under review.

Thanks for allowing me to serve,  
 Kimberly O.

RCM:

RCMA:

### NA EVENTS

<b>HOST</b>	Clean and Serene Group
<b>EVENT</b>	"3 <sup>rd</sup> Group Anniversary"
<b>DATE</b>	July 10, 2012 (Tuesday)
<b>TIME</b>	7:00 PM
<b>PLACE</b>	Laurel Hill Bible Church – 1260 Blackwood Clementon Road, Clementon NJ
<b>OTHER</b>	Food, Fun & Fellowship!! (Located downstairs in the gym)

See Flyers for Regional Convention Elections which includes Positions Available (July 28<sup>th</sup> at 11:00 am, St. David's Episcopal Church, 90 South Main Street, Cranbury NJ.  
 Questions: Contact Dave A. (609) 226-5789

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### **OLD BUSINESS**

**Motion 04-12-01** – Maker of the Motion – Steve G. Lit Supply Chair, 2<sup>nd</sup> by Jessi B. (Steps to Freedom). Motion: Area storage cost for policy rent \$105.00 tax \$7.35, insurance \$20.00, Intent: General Cost Increase.

**Results: PASSED (33 YES VOTES – QUORUM: 25)**

**Motion 04-12-04**– Maker of the Motion – Lori C. Secretary, 2<sup>nd</sup> by Rebecca C. (Strategic Recovery). Motion: would like to increase the secretaries budget by \$100.00 Intent – there are months where secretary expenses go over the \$300.00 budget when minutes are larger to cover extra expense from \$300.00 to \$400.00.

**Results: DID NOT PASS (24 YES VOTES – QUORUM: 25, 9 NO VOTES, 1 ABSTAIN)**

**Motion 04-12-05** – Maker of the Motion – Val H. Policy Chair, 2<sup>nd</sup> by Mindy A. (Blue Book Basics). Motion: That \$50.00 of the literature supply budget can be used for supplies other than literature as needed by the literature supply committee. Intent: To pay for forms, copies, bags any office supplies needed, for the smooth running of the literature supply committee.

**Results: PASSED (30 YES VOTES – QUORUM: 25, 2 NO VOTES, 1 ABSTAIN)**

### **HOUSEKEEPING**

**Motion 05-12-01** – Maker of the Motion – Steve G. Lit Supply, 2<sup>nd</sup> by Rachael R. (Hope Group) – Motion: To pay \$132.35 for public storage Intent – 7<sup>th</sup> Tradition. Passed 26 votes, 0 opposed, 0 abstentions.

**Motion 05-12-02** – Maker of the Motion – Steve G. Lit Supply, 2<sup>nd</sup> by Rachael R. (Hope Group) – Motion: To be reimbursed \$27.58 for supplies. Intent 7<sup>th</sup> Tradition. Passed 30 votes, 0 opposed, 2 abstentions.

### **NEW BUSINESS**

#### **BACK TO GROUPS FOR VOTE**

**Motion 06-12-01** – Maker of the Motion – Mark P. (Recovery for Today / 2<sup>nd</sup> by Charles T (Recovery for Today) – **Motion:** To include the NA announcements with the Area Minutes mailed out to the GSR's. **Intent:** To ensure all meetings have current up-to-date NA announcements. This will reduce time spent by people sharing from floor the NA announcements and provide more time for people to share from floor. **BACK TO THE GROUPS FOR VOTE**

#### **MOTIONS BEING TABLED**

**Motion 06-12-02** – Maker of the Motion – John K. (PI Chair) / 2<sup>nd</sup> by Rob F. – **Motion:** To add Camden Area Meetings to our S.J.A. meeting list. **Intent:** To better serve the addicts suffering that live in Camden County This would mirror our commitment that we currently have with the "Unity is a Must" Area of NA.

**Result: MOTION WAS TABLED UNTIL THE AREAS HAVE BEEN CONTACTED.**

**Motion 06-12-03** – Maker of the Motion – John K. (PI Chair) / 2<sup>nd</sup> by Lisa D. (GSR – OPP) – **Motion:** To add Camden County Jail as a facility that S.J.A. H&I serves. – **Intent:** To carry the message to the addict that still suffers. Currently there's no NA/H&I servicing that facility and hasn't been for a few years. We have been asked by the facility if we could provide them with N.A.

**Result: MOTION WAS TABLED UNTIL H&I MEETS WITH SUB-COMMITTEE.**

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## ELECTIONS

*Jimmy M. was voted in unanimously as the new – ACTIVITIES VICE CHAIRPERSON Congratulations!!!!*

## VACANCIES:

**Literature Review Chairperson** – This committee will partake in the development and approval process of new NA literature. The WSC literature committee sends out literature for review and input or that which is in approval form. This committee will discuss, review and have input on such literature. It may also write literature and submit ideas to the WSC literature committee.

**Qualifications** – Willingness and desire to serve; Minimum 2 years continuous clean time; Working knowledge of the 12 Steps, 12 Traditions and 12 Concepts of NA; Must have a Home Group within the South Jersey Area. (03-11-01)

**Duties** – To partake in the development and approval process of new NA literature; To discuss and review and have input on such literature that WSC literature committee sends out for review and input or that which is in approval form; May also write literature and submit ideas to the WSC literature committee; Attend regularly scheduled SJASC meetings; Reports all usage of funds by the committee; Presides over the regular meetings of the committee and sets the agenda; Distributes NA review and approval form literature to members of the committee; Has the soles responsibility of being the communication link between this committee and the SJA; Establishes and maintains a budge with the SJASC Treasurer; Represents the SJASC to the regional literature review committee meeting; Presents a neatly written or typed report to the SJASC monthly; Must secure a public place to hold regularly scheduled subcommittee meetings.

**Term** – This is a one year commitment with a two term limit.

**ACTIVITIES COMMITTEE CHAIR** – From time to time, the SJASC may find it useful to organize learning days and workshops.

These workshops promote unity and attract members to group services, as well as inform members about the do's and don'ts our collective experience has revealed. Some common topics of workshops and learning days are: public information, hospitals & institutions, new N.A. literature, traditions, trusted servants at the group level, dances, picnics and camp outs. Quite often an ASC finds that these events are more properly coordinated through the efforts of an Activities Committee.

**Note:** Raffles should not be held at South Jersey NA events until we become legally licensed to do so by the South Jersey NA events until we become legally licensed to do so by the State Legalized Games of Chance Control Commission. (03-11-02)

**Qualifications** - Willingness and desire to serve, Minimum 2 years continuous clean time; Prior service experience in N.A., Including Activities; A working knowledge of the Twelve Steps, Twelve Traditions and Twelve Concepts of N.A.; Must have a Home Group within the South Area. (03-11-01)

**Duties** – To organize learning days, workshops, dances and other functions to promote unity and attract members to group services; Hold the annual "Powerless in the Pines" camping trip; Hold Key and code to storage facility; Presents a neatly written or typed report to the SJASC monthly; Must secure a public place to hold regularly scheduled subcommittee meetings; Must maintain their presence from start to finish of any activity unless this responsibility is carried out by the Activities Co-Chair.

**Term** – This is a one (1) year commitment with a two (2) term limit.

## MEETING LIST CHAIRPERSON –

**Qualifications** – Willingness and desire to serve; Minimum one year continuous clean time; Working knowledge of the 12 Steps, 12 Traditions and 12 Concepts of N.A.; Leadership qualities as defined in the Fourth Concept; Must have a Home Group within the South Jersey Area. (03-11-01)

(03-11-01)

**Duties** – Update and print new meeting lists every two month, as man as needed; Present quarterly budget to the ASC as to the cost (i.e., Proofing, printing) of next update; Present a written and oral report at each ASC; Pick up meeting lists and deliver them to Literature Supply Chairperson after each printing and prior to the next ASC; On a monthly basis, coordinate meeting list updates with both the RCMA and Website Chair so as to maintain the accuracy of both the SJ website and the Regional Meeting list; Present a neatly written or typed report to the SJASC monthly.

**Term** – This is a one (1) year commitment with a two (2) term limit.



